



To: MUIRFIELD DESIGN CONTROL COMMITTEE

Application for: Miscellaneous Exterior Installations: ___ Screens ___ Soffit ___ Fascia
___ Gutters ___ Downspouts ___ Gutter Guards ___ Chimney Work
___ Foundation Work ___ Miscellaneous Storage ___ Other Exterior Accessories

Date: _____ Lot #: _____ Phase # _____

Name: _____ Address: _____

Phone: _____ E-mail: _____

This application is presented to the Muirfield Design Control Committee (MDCC) to request approval for proposed changes to my home. I understand that the Committee meets regularly, that they may take up to 30 days to respond to this request and will respond sooner, if possible. To expedite the process, please find enclosed 2 copies of this application, all relevant details and the design review fee. One copy of this application will be kept on file at the Association office and the other will be returned to me. I understand that approval is granted on a case-by-case basis. Pertinent parts of this application include:

Type of Project: _____

Material Details:

- Manufacturer _____
Series _____
Style _____
Color _____
Photos of all elevations where item to be installed
Photos, brochure and/or other details of product
Design Review fee to be determined by the committee, depending on the scope of work

My signature below certifies my commitment to comply with all the requirements as outlined in the Design Standards and Guidelines.

Owner Signature: _____ Date: _____

MUIRFIELD DESIGN CONTROL COMMITTEE
GUIDELINES FOR MISCELLANEOUS INSTALLATION

This guide sheet is designed to assist in preparing an application to submit to the Muirfield Design Control Committee for the project. These guidelines are in accordance with the Muirfield Design Standards. All exterior installations must be approved by the Muirfield Design Control Committee in writing prior to starting the project. Obtaining this approval is ultimately the responsibility of the property owner; however, the contractor may submit the request on behalf of the owner.

The following are required for compliance:

1. Submit 2 complete applications including applicable drawings
2. Provide a clear statement of intentions
3. Provide photos of all elevations where installation is to take place
4. Provide manufacturer, series, style and color of products
5. Provide a color sample and brochure identifying information
6. Approval is granted on a case-by-case basis
7. Provide design review fee as determined by the office, depending on scope of work