



To: MUIRFIELD DESIGN CONTROL COMMITTEE

Application for: **Grading Change**

Date: _____ Lot #: _____ Phase # _____

Name: _____ Address: _____

Phone: _____ Email: _____

This application is presented to the Muirfield Design Control Committee (MDCC) to request approval for proposed changes to my home. I understand that the Committee meets regularly, that they may take up to 30 days to respond to this request and will respond sooner, if possible. To expedite the process, please find enclosed 2 copies of this application, all relevant details and the design review fee. One copy of this application will be kept on file at the Association office and the other will be returned to me. I understand that approval is granted on a case-by-case basis. Pertinent parts of this application include:

- The Association recommends consulting the master grading plan on file at the City of Dublin before making any grading changes.
- Grading for any project must not cause the natural flow of rain water or any other type of drainage to pool onto neighboring properties. I understand that the natural flow of surface water from or through my lot via swales or drainage systems cannot be altered.
- French drains, dry-creek beds, water retention ponds, ditches, swales or any other type of drainage or grading issue will be reviewed on a case-by-case basis.
- Provide written explanation for the proposed change. Provide photos of the area impacted by the grading change.
- Provide a site plan, identifying topography, problem area and proposed resolution.
- Provide the Design Review fee payment of \$35.00
- Expected Date of Completion _____

My signature below certifies my commitment to comply with all the requirements as outlined in the Design Standards and on the Guidelines.

Owner Signature: _____ Date: _____