

MUIRFIELD ASSOCIATION, INC.
GUIDELINES FOR WINDOW REPLACEMENT

1. All window changes (whether partial replacement or entire house replacement) shall be approved by the Design Control Committee before any work begins. Obtaining this approval is ultimately the responsibility of the property owner; however, the contractor may submit the request on behalf of the owner.
2. If only partial window replacement is planned, the replacement windows shall be the same style, color and material as the existing windows in the home.
3. Provide statement of your intentions – full-frame replacement (encouraged) or sash replacement; all windows or partial replacement, casement to casement or double-hung to double-hung.
4. Provide photos of all elevations where windows are to be replaced.
5. There are certain replacement window manufacturers that are acceptable in Muirfield Village. Provide manufacturer, series, style (casement, double-hung, etc.), and exterior color of replacement windows.
6. A brochure identifying information on the replacement windows is helpful for the committee's review.
7. The committee is looking for a quality product; they have reviewed many manufacturers and are concerned about the long-term look, construction quality, and the amount of glass exposure of the replacement windows.
8. Approval is granted on a property-by-property basis.

By deed, the Design Control Committee has thirty days to respond to your request. However, we try to respond within 10 – 14 days.

Provide two copies of your request – one copy will be kept on file in our office, the other copy will be returned to you.

There is a \$35 review fee for window requests.

If you have any questions, please contact the Association office, 889-0922.

MUIRFIELD ASSOCIATION, INC.
DESIGN CONTROL COMMITTEE

WINDOW REPLACEMENT APPLICATION

DATE _____

LOT # _____

NAME _____

ADDRESS _____

EMAIL ADDRESS _____

Details of Window Materials:

Statement of Intention _____

Manufacturer _____

Series _____

Casement/Double-Hung/Stationary/Other _____

Exterior Color _____

Photos of all elevations where windows are to be replaced.

Design Review fee payment.