

MUIRFIELD GROUNDS & FACILITIES COMMITTEE MEETING  
November 24<sup>th</sup>, 2008

**NEW COMMITTEE STRUCTURE**

**Sub-Committees:**

- 1) Landscaping; 2) Facilities; or 3) Communications & External Partnerships.

**Landscaping Sub-Committee Report**

November 24, 2008

**Members:** Pam Ellinger and Cynthia Reed

**New Committee Goals & Actions:**

To meet, identify & define three (3) different items:

- 1) Committee's Roll;
- 2) Committee's Responsibilities; and
- 3) Committee's Objectives.

NOTE: Committee will establish the above once the third committee member joins us.

**Agenda:**

Pam and I decided to print the photos taken last month of various entryways, for review and discussion in our November Grounds and Facility Meeting.

**Suggestions in Last Report:**

**New "Professional Design Theme" to use throughout our Village and Entryways**

**GOAL: To Add Year-Around-Seasonal Color with Shrubbery, Trees, and Flora.**

- 1) Hire a "*Professional Landscape Architect*" to design a common theme image "in-color" representing who we are, and/or who we want to become. (Such as, in themes used by Bristol Commons and Ballentrae, etc.)
- 2) Have "*Professional Seminars*" to teach our staff how to properly implement our designs periodically, to keep up with turnover. (Such as, speakers used by our Muirfield Village Garden Club, who come and demonstrate "How-to's")
- 3) Have "*Professional Seminars*" to teach our staff how to properly trim and prune our trees periodically to keep up with turnover. (Again, such as above.)
- 4) We've managed to take on two to three entrances each year for revision along with our general maintenance—let's continue to do so, but with a vision/Professional Design Plan in mind, with Professional Seminars held periodically to properly implement and maintain them.

Pam and I plan to bring some photos that we've collected with some suggestions to our November Grounds and Facilities meeting for us all to review and discuss further.

As stated in October Report, we (Muirfield Village) were the innovators in the beginning!

So why shouldn't we be unique and innovative in our new landscape designs in adding color for the future?

Respectively submitted by,  
Cynthia Reed  
Landscape Sub-Committee

**MUIRFIELD GROUNDS & FACILITIES COMMITTEE MEETING**  
**November 24<sup>th</sup>, 2008**

**Members in attendance:** Chris Curry, Pam Ellinger, Jamie Judge, Gary Longstreth, Jim Moore, Cynthia Reed, Michael Russell and Walter Zeier.

**Meeting was called to order by:** Gary Longstreth, Vice Chairman.

**Minutes of Previous Meeting:** September 29<sup>th</sup>, 2008 were approved & accepted 1<sup>st</sup> by Chris and 2<sup>nd</sup> by Jamie. **NOTE: October 27<sup>th</sup>, 2008 Meeting cancelled, due to lack of attendance.**

**INTRODUCTION:** Welcome to new committee member Jim Moore.

### **NEW COMMITTEE STRUCTURE**

**New Committee Structure:** In our July meeting John suggested that each committee member choose to work on one of the following sub-committee's:

**1) Landscaping; 2) Facilities; or 3) Communications & External Partnerships.**

- 1) **Landscaping Committee:** (Entrances, Common Grounds and Pathways)  
Pam Ellinger and Cynthia Reed – Added this meeting, Gary Longstreth.
  - Cynthia presented her report with a foam-board photo visual, and a one page report to each member, listing suggested recommendations, to revise and update. (Attachment)
  - Pam presented all the foam-boards colored photos in a printed paper report to Walter.
- 2) **Facilities Committee:** (Pools, Tennis Courts, Playgrounds, Golf, and Basketball)  
Jamie Judge and Doug Smith - Added this meeting, Michael Russell.

Mike inquired whether we had made a decision regarding our pools new "Food Service Management" for next year?

Walter stated that he was looking for a possible replacement for the service we'd used this year, due to several resident comments.

Chris inquired about whether we had contacted The Country Club of Muirfield and asked them if they might be interested?

Most felt this would be a good place to begin our search.

- 3) **Communications & External Partnerships Committee:** (Communication Boxes/Kiosks, Civic Association, City of Dublin and Civic Action Committee)  
John Catrabone. - Added this meeting, Chris Curry.

Chris stated that he was meeting with our Dublin City Mayor, Marilee and asked if anyone had anything we'd like him to bring to her attention?

No one made any suggestions at this time.

**NOTE:** The above sub-committee preferences were chosen at this meeting by Chris Curry for Communications, and by Gary Longstreth for Landscape, and by Michael Russell to Facilities Committee. (Due to Ken Ferrari's resignation, Jim Moore was appointed and since this was his first meeting, no decision was made for his choice of committee at this time..)

**New Committee Goals & Actions:** Once all members have made their sub-committee choice, each committee is still to meet, identify & define three (3) different items:

1) Committee's Roll; 2) Committee's Responsibilities; and 3) Committee's Objectives.

### **OLD BUSINESS**

#### **Grounds Projects:**

**Landscaping/Pathways:** Walter stated that staff has been spreading gravel on the sides of some of our pathways to make a gentler slope, and then has spread soil on top of gravel, to be freshly seeded in the spring.

**Spray Grounds:** Walter offered that our newly installed spray grounds have been repaired as promised by the contractor, now that the season has concluded.

## **NEW BUSINESS**

### **Grounds Projects:**

**New Village Stone Signs:** Walter stated that our trustees have approved our new stone sign designs, to replace our existing wooden signs at Carnoustie/Muirfield Drive, Memorial/Muirfield Drive, and Glick/Dublin (Rt. 745). He then added that he would submit designs to us by email for our review, before he takes them to the City of Dublin for approval.

**Facilities Update:** Walter shared with us that the decision to add on to our Facilities Garage here on these premises has been put on hold for this year. He added that perhaps in the following year we should collect enough revenues to continue on with this much needed project.

**Communications:** Walter reiterated that he would like all committee members to submit to him by email any suggestions, or additions of items to be included in a Survey Questionnaire to residents.

## **RESIDENTS COMMENTS**

**None mentioned at this meeting.**

**NEXT MEETING \*\*March 30<sup>th</sup>, 2008,\*\*@ 6:00 PM - Meeting Adjourned @ 7:33 PM**  
Respectively submitted, Cynthia Reed.