

**MUIRFIELD GROUNDS & FACILITIES COMMITTEE MEETING**  
**July 28<sup>th</sup>, 2008**

**Members in attendance:** John Catrabone, Pam Ellinger, Gary Longstreth, Cynthia Reed, Mike Russell, Doug Smith, and Walter Zeier.

**Meeting was called to order by:** John Catrabone, Chairman.

**Minutes of Previous Meeting:** June 30<sup>th</sup>, 2008 were approved & accepted 1<sup>st</sup> by Mike, 2<sup>nd</sup> by Gary.

**PRESENTATION OF NEW COMMITTEE STRUCTURE**

By John Catrabone

**New Committee Structure:** John suggested we form nine (9) different new sub-committees within our Grounds & Facilities committee for better focus on working with Chairman and General Manager to develop an annual strategy, and to develop strength, weakness, and opportunities analysis. These sub-committees are to report to Grounds & Facilities each meeting on responsible areas, and solicit resident feedback. The suggestion was for these nine (9) sub-committees: 1) Landscaping; 2) Architecture; 3) Capital Planning; 4) Maintenance; 5) Pools – Tennis; 6) Resident Feedback; 7) Other (Playgrounds, Basketball, etc.); 8) Common Grounds; 9) External Partnerships (MVCA, Trustees, City of Dublin, CAC, etc.)

After discussion, it was decided with only nine (9) members on our Grounds & Facilities committee that we combine the nine (9) suggested sub-committees into three (3) sub-committees, such as:

- 1) **Landscaping:** To include,  
Entrances, Common Grounds, Pathways
- 2) **Facilities:** To include,  
Pools, Tennis Courts, Playgrounds, Chip-Away Golf, Basketball
- 3) **Communications & External Partnerships:** To include,  
Communication Boxes/Kiosks at Pool Entranceways (for ALL residents Suggestions/Input), MVCA (Muirfield Village Civic Association) City of Dublin, CAC (MVCA/Civic Action Committee).

It was suggested that we think about which sub-committee we'd like to contribute to by our next meeting.

**Grounds & Facilities Committee "Going Greener"!**

It was suggested that we give hard copy notice of meetings New Agenda, and last meetings Minutes, to each committee member by E-Mail, AND snail-mail hardcopy one more time, (for August, 2008 meeting).

Then from that point forward – notifications shall be sent ALL by E-MAIL.

**OLD BUSINESS**

**Grounds Projects:**

**Grounds Maintenance:** Walter stated staff is continuously mowing, and trimming up our common grounds, entranceways, and courts this time of year. Along with sending out staff on water trucks to water our extra flora, for what is not yet on irrigation. He noted, while some of our flowerbeds seem to be doing quite well, there are a few others that we're still having problems with the root system sitting in water, particularly the knockout-roses. Walter stated that we've added drains to some beds in center median on Muirfield drive to help water to move away from the root systems where needed.

**Pathway Maintenance:** Walter stated that staff is also trimming up the trees and natural vegetation around our pathways for safety as much as possible.

Doug inquired as to whether after the new resurfacing of the new pathways, if we'd be remarking the ½ mile markers, etc?

Walter stated yes, that staff will be going back out to mark the pathways,

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**NEW BUSINESS**

**Grounds Projects:** Walter stated that we've replaced sixty-five (65) face-boards on our fence that have been broken by vandals, mostly on the Dublin Rd/Rt745 side. He added that the Dublin Police have been watching, and in addition, have notified him of a street sign being stolen and found in the middle of the golf course. Also, Walter stated that we've had 7-8 bicycles stolen, mostly from our Glick Road Pool Facility. (Walter added that he thought one bicycle was found out on a path.)

Doug inquired if we had security cameras in that area.

Walter stated, not at this time outside the pool area, however, perhaps this fall we should consider installing them outside for the bicycle area.

**Entranceway Irrigation Projects:** Walter stated that this year we have been working on repairing the Memorial and Dublin Road irrigation leak, *that was corrected by the installation crew hired for this past installation.*

He also added that our new entranceways that will be done in-house this year *by our own staff* are, Caithness Drive, Castle Bay Drive, and Finlarig Drive.

**Facilities: Pools & Tennis Courts:**

**Glick Pool: Water Slide:** Walter stated the new "Water Slide" is open for our 2008 Spring/Summer Season.

**HRC Pool: Water Spray:** Walter also stated that our new "Water Spray" is open for our 2008 Spring/Summer Season.

Walter stated that we've had a few kinks in the installation of our new pool installations this year. Walter added, that it is our intention, (so long as there is no danger to our residents), to follow-up on these things with the sub-contractors, once this season ends, in order to allow continued use of our facilities for the Summer.

**RESIDENTS COMMENTS**

**Resident Guest:** Chrissy (Armorose) Groomes – Lot #60.

Ms. Armorose came to share her concerns as a resident who feels more attention should be spent on taking out our dead trees, etc.. As one who is trained in horticulture, she also added we could do better, in pruning, and in initiating some insect treatments for bagworms, and spraying for other insects.

John inquired about any specific areas she may have a problem with that she could share with us?

Ms. Armorose re-iterated mostly generalities for our common grounds, with the exception of installations at our new pools and chip-a-way golf area. She noted that the new turf on the chip-a-way golf area has grass trimmings all over it that may degrade the turf over long periods of time.

Cynthia stated that perhaps we've overextended ourselves/staff for the time being, in that while our village used to be all green natural vegetation, that we've since added a lot of color/flora in the past five years at our entrances and common grounds at the request of our residents to remain a competitive development. She added that perhaps we need to add more staff in order to keep up our 29 miles of pathways and common areas?

Cynthia then inquired if Ms. Armorose had any other suggestions on how we could move toward a better solution?

Ms. Armorose suggested that we hire more professionals.

We all thanked her for taking the time to come and give her input.

**DISCUSSION**

Walter stated that he'd just hired on fifteen (15) more staff last week in order to help keep up with all the new additions we've added recently.

**NEXT MEETING \*\*\*August 25<sup>th</sup>, 2008,\*\*\*@ 6:00 PM - Meeting Adjourned @ 7:45PM**  
Respectively submitted, Cynthia Reed.