

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: Wednesday, January 28, 2015
Meeting Place: Muirfield Association Office
8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

- In the absence of the President and Vice President, the meeting was called to order at 4:30 p.m. by Board Member, Diana Evans. Those present: Chris Curry, Diana Evans, Warren Fishman, Paula Linehan, and Michael Russell. Directors Jeff Stucke, Bob Fathman and John Reiner were excused. Vice President, Michael Grodhaus, arrived later in the meeting. Staff present: Walter Zeier and Sandy Moreland. Legal Counsel, Jeffrey Kaman was included during a portion of the meeting via conference phone call. Others attending: Tom Oleksa, Grounds & Facilities Committee representative; Mindy Miller, Muirfield Civic Association president; Jennifer Elliott, Muirfield Civic Association 5K Run Chairperson.

2. MINUTES OF LAST MEETING

- The minutes of the November 19, 2014 regular meeting of the Board of Directors were sent via email earlier in the week. Mr. Fishman moved to approve the minutes of the November 19, 2014 Directors Meeting, seconded by Ms. Linehan. Motion passed.

3. RIGHT-TO-HEARING

- Ms. Jane Gray, property owner at Lot # 2065-K, addressed the directors, asking that legal fees attached to delinquent assessment be waived. She had agreed to delivery of assessment statements via electronic transmission; but claimed she received none of the three notices in her email. She acknowledged she deletes notices from Muirfield Association as she is not interested in the notices sent. Mr. Zeier verified that three notices were sent to two different email addresses she had provided. Since this is a new service, she asked the board to consider a grace period this year and waive the fee. The directors agreed to discuss the request later in the meeting. A response will be mailed to Ms. Gray.
- Ms. Tanya Mathew, property owner at Lot 1455, addressed the directors regarding long-term deed violation at her property. She had been notified of dead trees on the property that as of this date, have not been taken removed or replaced. After describing her situation, she requested an extension of the deadline to get the trees removed and asked that the enforcement assessment not be levied on her property. The directors agreed to discuss the request later in the meeting. A response will be mailed to Ms. Mathew.

4. COMMITTEE REPORTS

A Grounds & Facilities Committee:

Mr. Oleksa reported this committee is working on:

- prioritizing last fall's survey results. Recommendations will be presented at a later board meeting.
- Mr. Curry requested a survey priority list be emailed to residents as soon as possible. Board members agreed that a written report be sent with the annual meeting packet.
- Mr. Zeier said the survey results will be the board's steering guide for the next few years.

B Muirfield Village Civic Association (MVCA):

- Ms. Mindy Miller, newly-elected president of the MVCA, reported there are now 368 members in the Civic Association. New board members sworn in at this meeting were Jeanne Cousino and Julie Smith.
- Upcoming activities for this group include a winter family activity at Buckeye Bounce, an Easter Egg Hunt, and Movies Under the Stars. A Progressive Dinner party is being planned for the summer. The annual Black and Tan Event is being changed to *Black and Tan Goes Scarlet and Gray* as a tailgate experience on a Saturday in the fall. \$9,000 proceeds from last year's Black and Tan was raised for the Welcome Warehouse. An Adult Happy Hour Mixer is being planned for this spring.

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Muirfield Village Civic Association (MVCA), cont'd::

- Mrs. Jenny Elliott, MVCA Mother's Day Run Chairperson, reported a Mother's Day 5K Run/Walk will be held on Saturday, May 9, 2015; proceeds go to the Foundation for Women's Cancer. Mr. Zeier agreed that the Association will send out two email blasts announcing this event to our residents – the first announcement will be sent two weeks before, the second notice will go out a couple days before the run date. Parking will be available at The Country Club at Muirfield with overflow parking available at the Holbrook Recreation Complex parking lot.
- Mr. Zeier reported that Ms. Sharon Custer, MVCA New Resident Membership Chair, requested that Muirfield Association provide email addresses of new residents to the MVCA for the purpose of welcoming to the community and informing them of the MVCA activities. After discussion, the directors agreed to provide the MVCA with names, addresses and email addresses of those new residents who have agreed in writing to allow their email addresses to be given to the MVCA for welcoming purposes only. The revision of the older policy adds email addresses. The original requirements for using the information for the intended purpose and then the information disposed of remain the same.

(Mr. Grodhaus arrived at 5:10 pm and chaired the remainder of the meeting.)

C Nominating Committee

- Ms. Evans reported that this committee is collecting names for positions on the Board and Grounds & Facilities Committee. A slate of nominees will be presented for a vote at the March Board meeting.

5. **PRESIDENT'S REPORT**

- Mr. Grodhaus reported the date of the Annual Meeting is set for 8:00 p.m., April 22, 2015, at The Country Club at Muirfield Village. Mr. Dana McDaniel, Dublin City Manager, will be invited to speak to the residents before the business meeting. A 'Meet and Greet' with directors and residents will begin at 7:15 p.m. with snacks and a cash bar.
- Mr. Zeier reported M/I Homes/Stansbury at Muirfield development have provided preliminary house elevations for the Design Control Committee's review. A tree removal/replacement program and lake edge finish is being developed.

6. **FINANCIAL REPORT**

- No report at this time as Prichett, Dluskey, Saxe & Keller, Ltd, auditing firm, will complete their annual financial review in the next week.

7. **OFFICERS/MANAGEMENT REPORTS**

A Design Review Report

- Mr. Zeier presented the list of plans the Design Control Committee reviewed the past two months. Over 550 plans were reviewed last year.

B Deed Violation Report

- Mr. Fishman moved to revoke privileges from three properties where deed violations have not been corrected. Mrs. Linehan seconded the motion. All in favor. Motion carried.

Mr. Kaman joined the meeting via conference phone call.

- Mr. Zeier asked how the Directors want to proceed with the violation process where enforcement assessments have reached over \$1,000. Mr. Kaman suggested that after reaching \$1,000 in enforcement assessments, legal counsel will prepare and place a lien on the property; after a week – 10 days, the Association may send a demand letter requiring the repairs be made by a specific date. If not completed by the specified date, the Association may enter the property, perform the repairs, and charge the property owner the cost of repair work. Directors agreed to continue this policy and procedure.

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8. **EXECUTIVE SESSION**

- With legal matters to discuss, Mrs. Evans moved to adjourn to Executive Session. Mr. Fishman seconded the motion. All in favor. Motion approved
- Mrs. Evans moved to adjourn to Executive Session. Mr. Fishman seconded the motion. All in favor. Motion approved.

Mr. Kaman signed off via conference phone call.

9. **OLD BUSINESS**

- A Mr. Zeier asked the Directors for direction in considering whether to replace the current fence or select a different design. After discussion, the Directors asked him to present several designs, styles and costs for consideration at the next meeting.

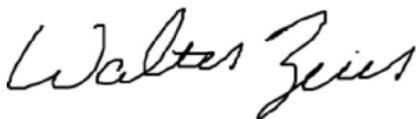
10. **NEW BUSINESS**

- A Mr. Zeier reported that, due to survey responses, the pool hours will be weekdays 12 – 9, weekends 10-9. Glick Rd pool will close weekdays while school is in session (6 days). The directors agreed to the pool hours.
- B Mr. Grodhaus reported that land owned by Kroger Co. at the northwest corner of Muirfield Village is being under consideration for a housing development. Many issues are still undecided. It was agreed that the directors will stay tuned to Concord Township zoning progress, drainage and other issues that would affect neighboring Muirfield Village homes.
Due to business conflicts, Mr. Curry left the meeting at 7:00 pm.
- C Mrs. Evans asked if anything can be done to help motorists locate the Muirfield street signs since the new street lights have been replaced/relocated. Mr. Zeier will talk with Dublin Engineer to ask if the city will permit us to move the street signs to a better location to the street lights.

11. **ADJOURNMENT**

- Mr. Russell moved to adjourn the meeting. Ms. Evans seconded the motion. All in favor. Meeting ended.

Respectfully submitted,



Walter Zeier, Secretary
Muirfield Association, Inc.