

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: March 15, 2018

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending: Marilee Chinnici-Zuercher, Chris Curry, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, John Reiner and Michael Russell. Staff attending: Walter Zeier, and Chris Carter. Legal Counsel: Jeffrey Kaman. Guests attending: Christopher Junga, resident.

Dr. Fathman moved to adjourn from regular business and move to executive session. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion approved.

2. MINUTES OF LAST MEETING

The minutes of the January 18, 2018 meeting of the Board of Directors were sent via email earlier in the week. Mr. Gaydos moved to approve the minutes of the January 18, 2018 Board of Directors Meeting, Mr. Curry seconded the motion. All in favor. Motion approved.

3. COMMITTEE REPORTS

Nominating Committee:

Ms. Evans reported the following candidates will run for the Board of Directors. Ms. Valerie Brown, Mr. Rob Carlisle, Mr. Christopher Junga, Ms. Paula Linehan, and Mr. Tom Oleksa.

Grounds & Facilities Committee:

Ms. Ellinger was unable to attend the meeting. Mr. Zeier presented the report on her behalf. Mr. Zeier reported that Committee members Ms. Valerie Brown and Ms. Alesia Miller meet with him and Mr. John Reiner regarding plans for a pollinator garden to be located at the Glick Rd. Recreation Complex. Plans will be presented at the May 17, 2018 Board of Directors meeting. Mr. Zeier presented a summary with recommendations for the Recreational Complexes to the Board of Directors. Discussion followed.

Civic Action Committee:

Dr. Fathman provided an update about Bridge Park, and a meeting that is scheduled with Crawford Hoying. Dr. Fathman will be sending an email to residents providing additional details on Bridge Park

Social Activities Committee:

Due to business conflicts; Mr. DiRossi was unable to attend. Mr. DiRossi submitted a report via email for the directors to review. The date of the Spring Egg hunt is March 18, 2018. The committee is going to organize a Muirfield Community Garage sale set for June 23, 2018. The committee is requesting \$250.00 to help promote the Community Garage sale. Due to the popularity with the 2017 Brunch with Santa Mr. DiRossi requested an additional \$1,500.00 for the 2018 Brunch with Santa. After discussion; Ms. Chinnici-Zuercher moved to approve an additional \$1,750.00 to the budget. Mr. Reiner seconded the motion. All in favor. Motion approved.

Bylaw Committee:

On behalf of the committee Mr. Kaman presented the proposed changes to the Bylaws to be electronically sent and mailed with the annual meeting packet. After discussion; Mr. Russell moved to approve the Bylaw changes to be voted by the residents of Muirfield and for them to be included with the Annual Meeting packet. Mr. Reiner seconded the motion. All in favor. Motion approved.

Mr. Kaman will announce the results of the voting at the Annual Meeting on April 25, 2018

Design Review:

Mr. Zeier presented the list of plans the Design Control Committee reviewed January 1, 2018 through February 28, 2018. Since January 1, 2018, 58 requests have been reviewed by the Committee. 12 of the request were disapproved. Disapprovals were generally due to lack of information. After revisions, 7 of the 12 requests were approved, leaving 5 requests that are still disapproved for not resubmitting or if the request will not be approved.

4. **OLD BUSINESS:**

Mr. Zeier reported to outsource voting for the Board of Directors to an outside firm will cost the Association \$3000.00 plus postage. Mr. Kaman recommend for the electronic voting to remain as it has been. When ballots are mailed to residents include an envelope for the ballots to be sealed in. Include an additional addressed envelope to Kaman and Cusimano for the sealed ballot to be placed in and mailed to Mr. Kaman's office. Mr. Kaman's office will hold the sealed ballots until the date of the Annual meeting. Mr. Kaman will bring the sealed ballots to the meeting give them to the associations auditors to open and count. Association staff member will inform the auditors the tally of electronic voting to be totaled with paper ballots. At the time to announce the candidates that have been elected to the Board of Directors an auditor will present the voting results to Dr. Fathman.

After discussion; Mr. Russell moved for voting to be conducted as Mr. Kaman recommended. Mr. Reiner seconded the motion. All in favor. Motion approved.

Dr. Fathman and Mr. Zeier reported on a meeting with Representatives from the Muirfield Village Golf Club regarding gate cuts for the 2018 Memorial Tournament. The number of gates will be down from 54 to 15 for the tournament. Discussion followed.

Mr. Gaydos recommended monitoring association pathway usage during the tournament by patrons due to the number of gates being reduced.

5. **OFFICERS/MANAGEMENT/LEGAL REPORT**

General Manager's Report:

Mr. Zeier reported foundation issues which have led to cracks in the floors at the Glick Rd. pool restrooms. Mr. Zeier will be meeting with contactors for costs to make the necessary repairs. Mr. Zeier will report at the May 17, 2018 Board of Directors meeting.

Mr. Zeier requested an additional \$7,000.00 to the operating budget for the costs of drug/alcohol testing and background checks. Also, an additional \$2,500.00 for concrete to be poured at the areas where the shade sails will be installed. After discussion; Mr. Gaydos moved to approve an additional \$9500.00 to the operating budget. Ms. Linehan seconded the motion. All in favor. Motion approved.

Treasures Report:

Ms. Chinnici-Zuercher reported the second notice for unpaid assessment will be mailed out on March 16, 2018. Ms. Chinnici-Zuercher presented Profit & Loss Statement. Discussion followed.

Presidents Report:

Dr. Fathman reported the Annual Meeting set for April 25, 2018 at the Muirfield Village Country Club. The annual meeting will hold a meet and greet at 6:30pm with the meeting beginning at 7:00pm. Refreshments and Hors d'oeuvres to be served.

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Dr. Fathman reported that he has received multiple complaints of open house signs placed in various locations during the weekends. After discussion; Mr. Kaman was directed to draft standards for temporary realtor signs.

Deed Violation Report:

Mr. Zeier reported association staff has been communicating with property owners that have requested an extension for the property to be compliant.

6. NEW BUSINESS

Mr. Zeier reported that Kyle Ellwood has been hired as the pool manager.

Mr. Curry announced that he will not be seeking re-election to the Board of Directors and this will be the last meeting that that he will be attending. Dr. Fathman thanked Mr. Curry for his years of service as a member of the Board of Directors.

Mr. Reiner reported at meeting with Paul Massey and the City of Dublin regarding Corazon.

Mr. Gaydos made a recommendation for when the Muirfield Social Activities Committee announce and advertise various events that they help encourage residents to register electronically at the association office.

7. ADJOURNMENT

Dr. Fathman adjourned the meeting at 6:48pm.

Respectfully submitted,



Paula Linehan, Secretary
Muirfield Association, Inc.