

Minutes for Grounds and Facilities Committee
August 26, 2019

- I Attendees: Kyle Lucus, Karen Taylor, Ray DiRossi, Danielle D’Onofrio
Mark Ransom.
Association Staff - Walter Zeier and Chris Carter
Tom Oleksa – Muirfield Board of Trustees Representative
- Absent: Pam Ellinger, Shawn Sentz, Alesia Miller
- II Call to Order: Mark Ransom at 5:35 PM
- III. Welcome to new committee members.
Discussion of Grounds and Facilities Committee interaction with Muirfield Board.
- III Approval of Minutes: Motion to approve April 29, 2018 minutes and June 24, 2019 minutes was proposed, seconded and approved.
- IV. New and Unfinished Business
- A. Discussion of Muirfield projects to be proposed to Board of Trustees for inclusion in 2020 Muirfield budget.
1. The following projects were discussed and will be included in the list of possible projects to be discussed at a special Grounds and Facilities meeting on September 23. Walter will provide cost estimates for purchase and / or construction or installation of each project, which cost estimates will be provided before the September 23 meeting.
 - a) Install one “monkey bars” at each of the playgrounds adjacent to the two swimming pools.
 - b) Field north of Holbrook pool.
 - i) Level and reseed the field.
 - ii) Resurface putting green at the field
 - iii) Remove the putting green at the field and reseed area.
 - iv) Install a paved path across the field to accommodate Muirfield Tournament foot traffic.
 - v) Install Frisbee mini-course with four stations at the field
 - c) Install lighted fountain near the south half of the pond that is located north of the Holbrook pool and east of Muirfield Drive. This project received significant discussion, and a vote was taken to determine if the project would be considered at the September 23 meeting. The vote was four to one in favor of further consideration of the project.
 - d) Install five dog waste stations.
 - e) Repair grass areas within Muirfield common areas.
 - f) Enhance appearance of mini-pond adjacent to pond near Holbrook pool. Muirfield staff has already replaced the water circulating pump which has resulted in increased water flow.

2. The following projects were discussed, but will not be included for further discussion in the September 23 meeting for the reasons described.
 - a) Purchase additional bicycle racks. Committee concluded that additional racks are not necessary.
 - b) Repair bridge north of Holbrook pool. Muirfield staff will resolve this issue with funds from existing budget.
 - c) Replace or repair "Muirfield Association Signs". Replacement signs have been ordered and will be installed.
 - d) Paint street names on the walking paths. Muirfield staff has completed this project.

B. Discussion regarding content of 2019 Muirfield Pool Survey.

1. The Committee determined that the 2018 Survey was effective with some modifications, specifically the removal of the four questions related to comparisons of 2018 performance with that of 2017.
2. Discussion regarding the inclusion of questions requested by the Board. The first question relates to the value of Muirfield continuing to offer swim lessons. The second question relates to the hours of operation of the pools. Muirfield staff provided data for 2019 that indicates low pool usage during the periods 10 AM to 11 AM and 8 PM to 9 PM. Question number two will inquire as to the best time periods to operate the pools based on the usage data and a per pool operating cost of approximately \$100 per hour. The third question will offer Residents the opportunity to address any issues or questions they deem important related to the use and operation of the pools.

V. Resident Comments

There were no Residents in attendance.

VI. Special Meeting

A Special Meeting of the Grounds and Facilities Committee will be held Monday September 23 at 5:30 PM to finalize the recommendations to the Board of projects to be included in the 2020 Muirfield budget, and to discuss the pool surveys.

VII Walter Zeier Report

Walter reported that a specialist in pool leaks has been engaged to determine the best course of action for the recurring pool leaks. He also reported that the trellis at the entrance to the Holbrook will be removed as it is structurally unstable.

VII Adjournment

The meeting was adjourned at 7:30 PM