

Muirfield Association, Inc.
Minutes of Board of Directors Meeting

Meeting Date: July 17, 2018

Meeting Place: Muirfield Association Office; 8372 Muirfield Dr., Dublin, OH 43017

1. CALL TO ORDER

Meeting called to order at 4:30 p.m. by Board President Dr. Robert Fathman. Directors attending: Valerie Brown, Marilee Chinnici-Zuercher, Diana Evans, Rory Gaydos, Paula Linehan, Tom Oleksa, John Reiner and Michael Russell. Staff attending: Walter Zeier, and Chris Carter. Legal Counsel: Jeffrey Kaman.

Dr. Fathman moved to adjourn from regular business and move to executive session. Mr. Gaydos seconded the motion. All in favor. Motion approved.

2. MINUTES OF LAST MEETING

The minutes of the May 17, 2018 meeting of the Board of Directors were sent via email earlier in the week. Ms. Chinnici-Zuercher moved to approve the minutes of the May 17, 2018 Board of Directors Meeting, Ms. Evans seconded the motion. All in favor. Motion approved.

3. COMMITTEE REPORTS

Grounds & Facilities Committee:

Ms. Ellinger requested approval for committee members to be able to direct residents to the Muirfield List when requests may appear on Nextdoor. The Board of Directors agreed that committee members may respond to questions.

Ms. Brown reported talking with a representative from N2 Publishing (Village Living Magazine) requesting ideas to publish in Village Living. Discussion followed. Ms. Brown will contact N2 Publishing with recommendations for stories.

Civic Action Committee:

Nothing to report.

Social Activities Committee:

Mr. DiRossi submitted a report via email for the directors to review. Mr. DiRossi requested an amendment to the 2018 Yard Sale Budget from \$250.00 to \$277.77. Ms. Chinnici-Zuercher moved to approve the budget adjustment. Mr. Reiner seconded the motion. All in favor. Motion approved.

Mr. DiRossi request direction on minutes to be taken at all MSAC meetings. MSAC will be required to take and submit minutes from the meetings.

Mr. Kaman advised the Board to direct MSAC to submit a 2019 annual budget draft at the September 20, 2018 Board of Directors meeting.

Mr. Gaydos opened discussion on signs used to promote the community garage sale and the overage of the garage sale budget. After discussion; The Muirfield Social Activities Committee will be directed to have signs that following Muirfield Village sign policy and to not exceed the approved budget for events.

Design Review:

Mr. Zeier presented the list of plans the Design Control Committee reviewed January 1, 2018 through June, 2018. Since January 1, 2018, 284 requests have been reviewed by the Committee. 24 of the request have been disapproved. 91% of all requests have been approved for the year.

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4. OFFICERS/MANAGEMENT/LEGAL REPORT

General Managers Report:

Mr. Zeier reported several complaints from parents about “vaping” at the association swimming pools. After discussion; Mr. Oleksa moved to ban “vaping” at the association swimming pools. Ms. Brown seconded the motion. All in favor. Motion approved.

Mr. Zeier requested additional funds for pond maintenance. After discussion Dr. Fathman moved to approve \$10,000.00 for pond maintenance. Ms. Brown seconded the motion. Ms. Evans voted against. All others in favor. Motion approved.

Mr. Zeier requested additional funds to purchase a backup pump for the Glick Road Pool. After discussion Ms. Chinnici-Zuercher moved to approve \$7000.00 to purchase a backup pump. Mr. Reiner seconded the motion. All in favor. Motion approved.

Mr. Zeier requested funds to purchase Property Management Software, developed by Tops. After discussion; Dr. Fathman moved to approve \$15,000.00 to purchase the software. Ms. Chinnici-Zuercher seconded the motion. All in favor. Motion carried.

Mr. Zeier reported Grizzell Middle School requested the use of the Glock Rd. tennis courts. After discussion: Ms. Chinnici-Zuercher moved to permit the use of the tennis courts. Ms. Evans seconded the motion. All in favor. Motion carried.

Mr. Zeier reported signs have been put in place to remind residents that pets are prohibited in the pool areas due to complaints from residents that people have been taking their dogs into the pool areas.

Treasurers Report:

Ms. Chinnici-Zuercher presented the draft of the proposed Investment policy. The Policy will be tabled until the September 20, 2018 Board of Directors meeting.

Ms. Chinnici-Zuercher presented the Balance Sheet and the Profit & Loss Statement. Discussion followed.

Presidents Report:

Dr. Fathman reported positive feedback from residents with the email blast about Mr. Zeier. Dr. will highlight members of the Board of the Directors and association staff.

Dr. Fathman reported that he wrote a letter on behalf of the board of Directions for the Village of Shawnee Hills requesting funds from the state to extend a sidewalk from the corner of Glick Rd. and Dublin Rd. to the O’Shaughnessy Dam.

Dr. Fathman updated the Directors on the progress for the repairs being made on the various cable boxes located throughout Muirfield Village.

Dr. Fathman reported requests from residents to install over-sized chess boards and pieces to be located at each pool. The Grounds & Facilities committee has been directed research it.

Dr. Fathman has received several complaints from residents regarding dogs’ not on leashes and in some cases dogs are exhibiting aggressive behavior.

5. OLD BUSINESS:

Dr. Fathman opened discussion on the purposed Open House Sign Policy. After discussion; Mr. Gaydos moved to approve the policy. Mr. Oleksa seconded the motion. All in favor. Motion approved.

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6. **NEW BUSINESS**

Mr. Kaman presented a draft of the Code of Ethics Policy. After discussion Mr. Kaman was directed to revise sections of the policy then present the draft at the September 20, 2018 Board of Directors meeting.

Mr. Gaydos opened discussion to install courtesy signs at the Glick Road and Muirfield Drive pool parking lots that will designate parking for families with small children and/or women that are pregnant. Mr. Gaydos provided an example of the signs via email. After discussion; Mr. Zeier was directed to purchase and install signs.

7. **ADJOURNMENT**

Dr. Fathman adjourned the meeting at 8:27pm.

Respectfully submitted,



Paula Linehan, Secretary
Muirfield Association, Inc.